## FOREST BRIDGE SCHOOL LTD

(A company limited by guarantee)

## ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

# FORESTB DGESCHOOLLTD (A company limited by guarantee)

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#### (A company limited by guarantee)

## **REFERENCE AND ADMINISTRATIVE DETAILS**

#### Members

- J Balmer
- J Haswell
- T Holliday

#### Governors

L Anker, Chair of Governors **R** Ayling K De Souza (resigned 22 September 2022) E Farnden R Jenkin C Moreno (appointed 31 March 2022) F Qadir J Randhawa G Sadd N Stevens T Vikatos T Vostanis S Walker C Davis (appointed 1 September 2021, resigned 4 March 2022) S Tyrrell Isabel Marsala (appointed 9 May 2022)

#### **Company registered number**

08872579

#### Company name

Forest Bridge School Ltd

### Principal and registered office

Braywick Road Braywick Park Berkshire SL6 1BN

#### Senior management team

E Farnden, Headteacher S Seymour, Assistant Headteacher A Riddell, Assistant Headteacher J O'Hallarn, ABA Supervisor K Rizas, Head Behaviour Analyst **N** McGarry, Head of Operations R Dixon, Assistant Head Behaviour Analyst

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#### REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### Independent auditors

James Cowper Kreston Chartered Accountants Reading Bridge House George Street Reading Berkshire RG1 8LS

#### Bankers

Barclays Bank PLC 19 High Street Ascot Berkshire SL5 7JG

## Solicitors

Stone King Boundary House 91 Charterhouse Street London EC1M 6HR

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#### GOVERNORS 'REPORT FOR THE YEAR ENDED 31 AUGUST 2022

The Governors present their annual report together with the financial statements and auditors' report of the charitable company for the 1 September 2021 to 31 August 2022. The annual report serves the purposes of both a Governors' report and a directors' report under company law.

#### Structure, governance and management

#### a. Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees of Forest Bridge School Ltd are also the directors of the charitable company for the purposes of company law. The charitable company operates as Forest Bridge School Ltd.

The Academy, which was incorporated on 3<sup>rd</sup> of February 2014 and opened as an Academy on 3<sup>rd</sup> of September 2015, is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy.

The Governors act as the Trustees for the charitable activities of the Academy and are also the directors of the charitable company for the purposes of company law.

Details of the Governors who served throughout the period, except as noted, are included in the Governance Statement later in this report.

The trust operates a special academy in Maidenhead. The academy had a PAN of 96 and had a roll of 99 in the school census in October 2021. The academy had a roll of 103 in the school census in October 2022.

#### b. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10.00, for the debts and liabilities contracted before they ceased to be a member.

#### Governors' Indemnities

The Governors benefit from indemnity insurance purchased by the Academy to cover the liability of the Governors arising from negligent acts, errors or commissions occurring whilst on Academy business. The limit of this indemnity is £10,000,000.

#### **Principal Activities**

The principal activity of the Academy is to advance for the public benefit by establishing, maintaining, carrying on, managing, and developing a special school offering a broad and balanced curriculum and specialising in education for pupils with a primary diagnosis of autism.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### Structure, governance and management (continued)

#### c. Method of recruitment and appointment or election of Governors

The Academy shall have the following Governors as set out in its Articles of Association and Funding Agreement:

- up to 8 Governors who are appointed by the Members.
- up to 2 Parent Governors who are elected by the parents of registered pupils at the Academy.
- up to 1 Staff Governor appointed by the Members (provided that the total number of Governors, including the Headteacher, who are employees of the Academy, does not exceed one third of the total number of Governors.
- The Headteacher who is treated for all purposes as being an ex-officio Governor.
- Governors may Co-Opt additional governors as required from time to time

Governors are appointed for a 4-year period, except that this time limit does not apply to the Headteacher. Subject to remaining eligible to be a particular type of Governors, any Governors can be re-appointed or reelected.

When appointing new Governors, the Governing Body will consider the skills and experience mix of existing Governors to ensure the Governing Body has the necessary skills to contribute fully to the Academy's development.

#### d. Policies adopted for the induction and training of Governors

The training and induction provided for new Governors will depend upon their existing experience but would always include a tour of the Academy and a chance to meet staff and pupils. All Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents they will need to undertake their role as Governors. As there are normally only two or three new Governors a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by various other organisations as appropriate.

There is a Governors training organised each year which includes training sessions to keep the Governors updated on relevant developments impacting on their roles and responsibilities. New Governors have the opportunity to undertake National Governor Association training and all Governors receive regular National Governor Association updates. Governors are also able to book on governor training provided by the local authority. The Academy uses Governor Hub to store records and provide Governors with access to documents relevant to their role.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### Structure, governance and management (continued)

#### e. Organisational structure

The Full Governing Body normally meet once each long term. The Governing Body establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees of the Governing Body and other groups. It receives reports including policies from its committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Governing Body may from time to time establish working groups to perform specific tasks over a limited timescale.

There are four Committees of the Governing Body as follows:

- Quality of Education
- Resources,
- Audit and Risk
- Pupil Behaviour and Welfare

Each Committee has its own terms of reference detailing the responsibilities discharged to it.

The following decisions are reserved to the full Governing Body:

- to consider any proposals for changes to the status or constitution of the Academy and its committee structure.
- to appoint or remove the Chair and / or Vice Chair; and
- to appoint and / or consider the performance management of the Headteacher
- to appoint the Company Secretary.

The Governors are responsible for setting general policy, adopting an annual development plan and budget, approving the annual statutory accounts, monitoring the Academy using budgets and other data, and making the major decisions about the direction of the Academy, capital expenditure and staff appointments.

The Governors have devolved the day-to-day management of the Academy to the Headteacher and the Senior Leadership Team ('SLT'). The SLT comprises the Headteacher, Assistant Headteachers, Head Behaviour Analyst and the Assistant Head Behaviour Analyst. The SLT implement the policies laid down by the Governors and report back to them on performance.

#### f. Arrangements for setting pay and remuneration of key management personnel

The academy follows the Teachers Pay and Conditions document. The governing board ensures salaries are reviewed annually in line with our performance appraisal period. Details of the Trust arrangements for setting pay and remuneration of key management personnel are provided in our policies entitled Teachers' Pay Policy and Support Staff Pay Policy.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### Structure, governance and management (continued)

#### g. Trade union facility time

#### **Relevant union officials**

Number of employees who were relevant union officials during the year Full-time equivalent employee number

#### Percentage of time spent on facility time

Percentage of time	Number of employees	
0% 1%-50% 51%-99% 100%		
Percentage of pay bill spent on facility time	£	
Total cost of facility time Total pay bill Percentage of total pay bill spent on facility time		%
Paid trade union activities		
Time spent on paid trade union activities as a percentage of total paid facility time hours		%

#### **Objectives and activities**

#### a. Objects and aims

The principal objects of the Academy, as set out in its Articles of Association, are to:

- advance for the public benefit education in the United Kingdom, but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school, offering a broad and balanced curriculum; and
- promote for the benefit of the inhabitants of Royal Borough of Windsor and Maidenhead and the surrounding
  area the provision of facilities for recreation or other leisure time occupation of individuals who have need of
  such facilities by reason of their youth, age, infirmity, disablement, financial hardship, or social and economic
  circumstances for the public at large in the interests of social welfare and with the object of improving the
  condition of life of the said inhabitants.

The aims of the Academy during the period ended 31 August 2022 are summarised below:

- To continue to develop the leadership of the school including embedding distributed leadership across SLT, Middle leaders and Curriculum leaders.
- Ensure progression and balance of curriculum delivery while continuing the process of embedding the FBSC.
- To improve practice and be able to clearly articulate and define our EYFS & KS1 cohort.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### **Objectives and activities (continued)**

#### b. Objectives, strategies and activities

The key priorities for the period are contained in the Academy's Development Plan which is available from the Headteacher.

The main activities of the Academy for the period ended 31 August 2022 were as follows:

#### Leadership

- For Senior Leaders to continue to develop their skills to better lead within the school and increasingly growing our opportunities to share best practice outside of FBS.
- For middle leaders to consistently take on the responsibility for their allocated teams and the quality of provision within their cohort.
- For curriculum leaders to develop their skills to conduct deep dives in their area.

#### Quality of Education

- To improve our current planning formats to be more consistent across all cohorts, to better support the delivery of the FBSC.
- To improve the coverage of the longer-term planning to identify a child's learning journey across their time at FBS.
- To further embed and continue to roll out the handwriting interventions conducted by the OTs.
- To further improve the quality and frequency of **NET** and Functional opportunities and make them consistently available across all classes.

#### Early Years

- To ensure the quality of education in the natural environment is in line with the teaching inside the classroom.
- To define this distinctive cohort in our FBSC handbook, Cohort documents and further revise our EYFS & KS1 policy.
- Project plan for potential assessment nursery for Autumn 2023 completed.

The main activities of the Academy were significantly impacted by high numbers of Covid cases and staff absences, throughout much of the academic year which impacted on strategic capacity. Governors monitored achievements with the leadership team and agreed whilst much was achieved some targets would be carried forward.

#### c. Public benefit

The Governors confirm that they have complied with the requirement in the Charities Act 2011 to have due regard to the Charity Commission general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

The Academy aims to advance for the public benefit education in the Royal Borough of Windsor and Maidenhead and the surrounding area, offering a broad curriculum.

The Academy also allows use of its facilities for recreational and other leisure time occupation for the community at large in the interests of social welfare and with the interest of improving the life of that community.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### **Objectives and activities (continued)**

#### Strategic report

The Academy has continued to work on the priorities set out in Autumn 2021 as approved by the Governing Body. Notable achievements this year include:

- responding to the ongoing impact of COVID-19 pandemic
- use of covid catch up funding to run a summer programme
- growth to our designated PAN and planned increase to 12 classes
- restructuring and launching Cohort lead roles and a Therapies lead
- creating a more distributed leadership model involving senior and middle leaders
- ensuring all staff receive adequate mentorship and support to enhance their development
- ensuring leaders understand all pupils needs and progress on an individual level.
- detailed planning schemes for individual pupil progress implemented and shared amongst staff
- environmental factors further enhanced by fine tuning the BMS system and implementing a full recycling scheme throughout the school.

#### Achievement and performance

The total number of pupils in the period ended 31 August 2022 was 100 but this has increased to 103 at the October 2022 census date due to the continued demand for places at the Academy.

The Academy is committed to continual improvement, which is achieved in a number of ways, including improvement planning, review meetings, continual professional development, lesson observations, performance management, self-evaluation, data analysis and action planning.

The achievements and performance of the Academy during the period ended 31 August 2022 were as follows:

External validations in the Autumn and Summer term continued to recognise the good provision provided to pupils on a personalised basis

Increased growth from 86 pupils to 100 with new pupils settling in exceptionally well.

We continue to have extremely high demand for places, with a waiting list of over 130 pupils

We recruited dedicated and committed staff including making many internal promotions

Our governing body is well balanced, with enthusiasm for the school and a good skill mix, including education, behaviour analysis, project management, business leadership, financial, HR, and fundraising expertise

We successfully responded to moving in and out of covid bubbles in line with Local Authority advice throughout the year

Despite significant staff absences caused by covid we kept classes open and maintained good levels of education

Our 3rd group of pupil leavers all had destinations secured prior to the end of the school year

We were fully appointed for all teacher posts and cohort lead positions at the start of the academic year.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### (continued)

#### a. Key performance indicators

Although the Academy's Funding Agreement is not subject to a specific carry forward limit on the amount of GAG funding, the main financial performance indicator is the level of reserves held at the balance sheet date and the amount of GAG funding carried forward at the balance sheet date. At 31 August 2022, the balance of the GAG Restricted Fund was £82,763 which is after a transfer of £nil to the Restricted Fixed Asset Fund to fund capital expenditure during the period.

Although the Academy's Funding Agreement is not subject to a specific carry forward limit on the amount of GAG funding, the main financial performance indicator is the level of reserves held at the balance sheet date. At 31 August 2022, the balance of General and Restricted reserves was £225,032.

As the majority of the Academy's funding is based on pupil numbers, pupil numbers are also a key performance indictor. As noted above, pupil numbers at the most recent census were 103 which is an increase of over 6% from the previous census.revious census. As the school remains heavily oversubscribed, we are confident in our ability to generate the revenues required for our continued success.

As a result, the ratio of total funding per pupil was £45,964 for the period. The majority of funding is spent on staffing with support staff making up a high proportion of the costs to provide the high proportion of adult to pupil's ratio based on our pupil needs.

#### b. Going concern

After making appropriate enqumes, the Board of Governors, including all Committees, has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies note of the financial statements.

#### **Financial review**

Most of the Academy's income is received from the DfE via the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the period ended 31 August 2022 and the associated expenditure of these grants are shown as Restricted Funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the DfE and other organisations and funders and these are shown as Restricted Fixed Asset Funds in the Statement of Financial Activities. The balance of the Restricted Fixed Asset fund is reduced by the depreciation charges on the assets acquired using these funds.

During the period ended 31 August 2022, the total expenditure of  $\pounds$ 5,560,903 was covered by the recurrent grant funding from the DfE, together with other incoming resources. The deficit of incoming resources over total expenditure for the period was  $\pounds$ 787,935 which included pension deficit costs of  $\pounds$ 767,810 and depreciation of  $\pounds$ 231,250.

The fixed assets held by the Academy are used exclusively for providing education and associated support services to the pupils of the Academy.

The balance of total funds held at 31 August 2022 were £10,128,745 which comprised of the following:

Restricted Funds (excluding Pension Liability)	£82,763
Restricted Pension Liability Fund	(£29,000)
Restricted Fixed Asset Fund	£9,932,713
Unrestricted Funds	£142,269
Onresulcieu i unus	2142,209

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

The key financial policies reviewed and adopted during the period included the Financial Procedures Policies and Manual, which lays out the framework for the Academy's financial management, including financial responsibilities of the Governing Body, Headteacher, managers, budget holders and other staff, as well as the delegated authorities for spending. The other financial policies reviewed and adopted during the period included Charges and Lettings, Asset Management, and Insurance.

#### a. Reserves policy

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of the income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors also take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The Governors have determined that the appropriate level of free cash reserves should be approximately 5% of total incoming resources. The reason for this is to provide sufficient working capital to cover delays between spending and receipts of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance.

The Academy's current level of reserves (defined as restricted general funds, excluding pension reserve, plus the balance on unrestricted funds) is £225,032 of which £142,269 is free reserves (that is, total funds less the amount held in fixed assets and restricted funds).

The current level of reserves is below our target level of free cash reserves. Appropriate steps have been taken to increase the free cash reserves.

#### b. Investment policy

All funds surplus to immediate requirements are invested to optimal effect by the Academy with the objective of ensuring maximum return on assets invested but with minimal risk.

On a daily basis this is achieved by automatic transfer of surplus funds to an overnight deposit account with the Academy's principal bankers.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### c. Principal Risks and Uncertainties

The principal risks and uncertainties facing the Academy are as follows:

#### Financial

The Academy has considerable reliance on continued Government funding through the ESFA. In the period, approximately 98% of the Academy's incoming resources (excluding amounts transferred on conversion from the Local Authority) was ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

#### Failures in governance and / or management

The risk in this area arises from the potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns etc. The Governors continue to review and ensure appropriate measures are in place to mitigate these risks.

#### Reputational

The continuing success of the Academy is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk, the Governors ensure that pupil success and achievement are closely monitored and reviewed.

#### Safeguarding and child protection

The Governors continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety, and discipline.

#### Staffing

The success of the Academy is reliant on the quality of its staff, so Governors monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning in place.

#### Fraud and mismanagement of funds

The Academy has engaged its external auditors to perform a program of work aimed at checking and reviewing the financial systems and records as required by the Academies Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and to develop their skills in this area.

The Academy has continued to strengthen its risk management process throughout the period by improving the process and ensuring staff awareness. A Risk Register is maintained and reviewed and updated on a regular basis.

#### d. Risk Management

The Governors have implemented a system to assess risks that the Academy faces, especially in the operational areas (such as in relation to teaching, health & safety and school trips) and in relation to the control of finances. They have introduced systems, including operational procedures and internal financial controls in order to minimise risk. Where significant financial risk remains, they have ensured they have adequate insurance cover.

The Academy has an effective system of internal financial controls, and this is explained in more detail in the Statement of Internal Control. We have appointed external auditors and their report is reviewed on the termly agenda of the resources committee.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### e. Financial and Risk Management Objectives and Policies

The Academy has agreed a Risk Management Strategy, a Risk Register, and a Risk Management Plan. These have been discussed by the Governors and include the financial risks to the Academy. The Risk Register and Risk Management Plan are constantly reviewed considering any new information and formally reviewed annually.

The Governors have assessed the major risks to which the Academy is exposed, particularly those relating to its finances, teaching, facilities and other operational areas. The Governors have implemented a number of systems to assess and minimise those risks, including internal controls. Where significant financial risk remains, the Governors have ensured the Academy has adequate insurance cover.

Whilst the Academy is currently over subscribed, risks to revenue funding from a falling roll are small. However, the current freeze on the Governments overall education budget, changes in funding arrangements for special educational needs and the increasing employment and premises costs mean that budgets will be increasingly challenging in coming years.

The Governors examine the financial health of the Academy formally every term, reviewing performance against budgets and overall expenditure by means of regular update reports at all full Governors and Finance and Resources Committee meetings.

At the balance sheet date, the Academy had no significant liabilities arising from trade creditors or debtors where there would be s significant effect on the Academy's liquidity.

The Governors recognised that the Local Government Pension Scheme deficit represents a significant potential liability to the Academy. However, as the Governors consider the Academy can meet its known annual contribution commitments for the foreseeable future, the risk from this liability is minimised.

#### Fundraising

The Academy did not carry out any direct fundraising activities in the year ending 31<sup>st</sup> August 2022. It is associated with Friends of Forest Bridge, registered charity number 1160245.

#### Plans for future periods

The Academy strives to continually improve levels of attainment for all pupils, equipping them with the qualifications, skills, and character to follow their chosen pathway, whether it be into further and higher education or employment, as well as promoting the continued professional development of its staff.

The Academy's plans for future periods are:

- To continue to develop the leadership of the school including embedding distributed leadership across SLT, Middle leaders and Curriculum leaders.
- Ensuring the intent, implementation, and impact of the FBSC is understood by all; implemented consistently in a natural and functional way and the impact is positive across all cohorts.
- To expand externally accredited programmes offered across secondary cohorts
- To ensure pupil and staff well-being is a priority throughout the school through the launch of a designated mental health lead member of staff

To ensure the academy plays a leading role in the development of provision for its cohort within local authorities within its scope and within the regional DFE groups and appropriate professional bodies.

#### Funds held as custodian on behalf of others

The Academy and its Governors do not act as Custodian Trustees of any other charity.

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#### GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

#### **Disclosure of information to auditors**

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Governors' report was approved by order of the Board of Governors, as the company directors, on 22 December 2022 and signed on its behalf by:

L Anker Chair of Governors

# FORESTB DGESCHOOLLTD (A company limited by guarantee)

#### GOVERNANCE STATEMENT

#### Scope of responsibility

As Governors, we acknowledge we have overall responsibility for ensuring that Forest Bridge School Ltd has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Forest Bridge School Ltd and the Secretary of State for Education. They are also responsible for reporting to the Board of Governors, including all Committees, any material weaknesses or breakdowns in internal control.

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#### **GOVERNANCE STATEMENT (CONTINUED)**

#### Governance

The information on governance included here supplements that described in the Governors' report and in the Statement of governors' responsibilities. The Board of Governors has formally met 4 times during the year.

Attendance during the year at meetings of the Board of Governors was as follows:

Governor	Meetings attended	Out of a possible
L Anker, Chair of Governors	4	4
R Ayling	4	4
G Sadd	4	4
E Farnden	4	4
R Jenkin	2	4
C Moreno	0	0
F Qadir	3	4
J Randhawa	1	4
C Moreno	1	1
N Stevens	2	4
S Tyrell	3	4
T Vostanis	1	4
S Walker	2	4
Isabel Marsala	1	1

The Resources Committee is a sub-Committee of the Governing Body. Its purpose is to provide guidance and assistance to the Governing Body on all matters related to finance, resources, premises, and Health & Safety of the Academy. This includes preparing and approving annual budgets, monitoring financial performance against that budget, reviewing delegated authorities, ensuring all transactions are conducted in accordance with good practice as directed by the ESFA and the Academies Financial Handbook and to ensure best value is achieved in all financial transactions.

Attendance at meetings of the Resources Committee during the period was as follows:

Governor	Meetings attended	Out of a possible
<b>R Ayling</b> E Farnden F Qadir J Randhawa	3 3 1 3	3 3 3 3
S Walker	3	3

The Audit Committee is also a sub-committee of the main board of Governors. Its purpose is to ensure the Academy conforms to the requirements of the Academies Financial Handbook, to ensure annual financial statements are true and fair and conform to accounting standards, accounting policies are appropriate and applied consistently, to receive and review periodic external and internal audit reports, ensure adequate risk management processes are in place and to monitor and review the Academy's risk register and risk management procedures.

Attendance during the year at meetings was as follows:

Governor	Meetings attended	Out of a possible
R Ayling	4	4
J Randhawa	2	4
L Anker	1	1
S Tyrrell	4	4

## FORESTB DGESCHOOLLTD (A company limited by guarantee)

#### **GOVERNANCE STATEMENT (CONTINUED)**

#### Governance (continued)

#### **Conflict of interest**

The governing body maintains an up-to-date register of interests. Governors declare any register of interests annually and are required to update these as interests change. In addition, governors are required to register any conflict of interest in all meeting agendas to ensure there is no conflict with the day to day management or governance of the Academy.

#### Governance reviews

During the year the Academy trust has carried out an internal review of its governance arrangements and procedures, as a result no significant changes were felt necessary, so the Governance structure and committee terms of reference were updated and approved. A skills audit was conducted and concluded that the governing body contained a good mix of skills. An external review of governance will be planned in the next academic year.

#### Review of value for money

As accounting officer, the Headteacher has responsibility for ensuring that the academy delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of Governors where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy has delivered improved value for money during the year by:

- Ensuring quality entry level staff are hired by using a countdown process with agencies which allows the school and the potential staff member to ensure good fit.
- Ensuring a fully functional financial system was in place to allow accurate tracking of budget expenditure
- Reviewing and improving performance of key suppliers.

#### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Forest Bridge School for the period ended 31 August 2022 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The Board of Governors has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy's significant risks that has been in place for the period from incorporation to 31 August 2022 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Governors.

#### The risk and control framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability.

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## **GOVERNANCE STATEMENT (CONTINUED)**

#### The risk and control framework (continued)

In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Governors
- regular reviews by the Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- identification and management of risks
- The appointment of an internal assurance service from Bishops Fleming, which is a separate entity to our external auditors James Cowper Kreston

The Board of Governors has decided to employ Bishop Fleming as their internal assurance provider.

The Governors requested an enhanced internal review this year. The role of the internal reviews included giving advice on financial matters and performing a range of checks on the Academy's financial and other systems. In particular, the checks carried out in the current period, included 11 areas, including: budgets and financial monitoring, compliance, governance and regularity, strategic and operational, income, payroll, information technology, bank cash, credit card, expenditure and fixed assets. The result of this audit was overwhelmingly positive.

On an annual basis, the reviewer reports to the board of Governors through the audit and risk committee on the operation of the systems of control and on the discharge of the Governors' financial responsibilities and annually prepares an annual summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy's financial and other systems. The Governors requested an enhanced internal review this year as there were changes in financial systems and key personnel. The review covered 11 areas, including: budgets and financial monitoring, compliance, governance, and regularity, strategic and operation, income, payroll, information technology, bank cash, credit card, expenditure and fixed assets. The result of this audit demonstrated the academy was compliant in all areas.

The reviewer has delivered their schedule of work as planned, provided details of their findings, which have been reviewed by the Board of Governors and where appropriate plans to improve systems are being put in place.

#### (A company limited by guarantee)

#### **GOVERNANCE STATEMENT (CONTINUED)**

#### **Review of effectiveness**

As accounting officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the period ended 31 August 2022 the review has been informed by:

- the work of the external auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit and risk committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Governors and signed on their behalf by:

L Anker Chair of Governors Date: 22 December 2022 E Farnden Accounting Officer

#### (A company limited by guarantee)

#### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As accounting officer of Forest Bridge School Ltd I have considered my responsibility to notify the academy Board of Governors and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy, under the funding agreement in place between the academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2021.

I confirm that I and the academy Board of Governors are able to identify any material irregular or improper use of all funds by the academy, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academy Trust Handbook 2021.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Governors and ESFA.

**E Farnden** Accounting Officer Date: 12/22/2022

#### (A company limited by guarantee)

#### STATEMENT OF GOVERNORS' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2022

The Governors (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Governors' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial . Under company law, the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors and signed on its behalf by:

L Anker Chair of Governors Date: 12/22/2022

#### (A company limited by guarantee)

#### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF FOREST BRIDGE SCHOOL LTD

#### Opinion

We have audited the financial statements of Forest Bridge School Ltd (the 'academy') for the year ended 31 August 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Governors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Governors with respect to going concern are described in the relevant sections of this report.

#### (A company limited by guarantee)

#### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF FOREST BRIDGE SCHOOL LTD (CONTINUED)

#### Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Governors are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Governors' Report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of governors' responsibilities, the Governors (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

#### (A company limited by guarantee)

#### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF FOREST BRIDGE SCHOOL LTD (CONTINUED)

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance.

The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

The specific procedures for this engagement that we designed and performed to detect material misstatements in respect of irregularities, including fraud, were as follows:

- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Enquiry of management and those charged with governance to identify any material instances of noncompliance with laws and regulations;
- Reviewing financial statement disclosures and testing lo supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work to address the risk of irregularities due to management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for evidence of bias.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our Auditors' report.

#### Use of our report

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

#### (A company limited by guarantee)

#### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF FOREST BRIDGE SCHOOL LTD (CONTINUED)

Darren O'Connor BSc (Hons) FCCA ACA (Senior statutory auditor) for and on behalf of James Cowper Kreston Chartered Accountants Reading Bridge House George Street Reading Berkshire RG1 8LS

Date: 22 December 2022

#### (A company limited by guarantee)

#### INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO FOREST BRIDGE SCHOOL LTD AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 5 August 2022 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2021 to 2022, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Forest Bridge School Ltd during the year 1 September 2021 to 31 August 2022 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Forest Bridge School Ltd and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Forest Bridge School Ltd and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Forest Bridge School Ltd and ESFA, for our work, for this report, or for the conclusion we have formed.

## Respective responsibilities of Forest Bridge School Ltd's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Forest Bridge School Ltd's funding agreement with the Secretary of State for Education dated 12 March 2015 and the Academy Trust Handbook, extant from 1 September 2021, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2021 to 2022. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2021 to 31 August 2022 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

Specific work undertaken to draw our conclusion includes:

- reviewing the minutes of the meetings of the Board of Trustees and other evidence made available to us relevant to our consideration of regularity;
- testing of a sample of payroll payments to staff;
- testing of a sample of payments to suppliers and other third parties;
- testing of a sample of grants received and other income streams;

We performed detailed testing based on our assessment of the risk of material irregularity, impropriety and noncompliance. This work was integrated with our audit on the financial statements where appropriate and included analytical review and detailed substantive testing of transactions.

#### (A company limited by guarantee)

#### INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO FOREST BRIDGE SCHOOL LTD AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

#### Conclusion

In the course of our work,nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2021 to 31 August 2022 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

James Cowper Kreston Chartered Accountants

Reading Bridge House George Street Reading Berkshire RG1 8LS

Date: 22 December 2022

## (A company limited by guarantee)

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted funds <b>2022</b> £	Restricted funds <b>2022</b> £	Restricted fixed asset funds <b>2022</b> £	Total funds <b>2022</b> £	As restated Total funds 2021 £
Income from:						
Donations and capital grants	3	18,539		28,235	46,774	10,173,500
Other trading activities	U	3,660		20,200	3,660	1,410
Investments	6	132			132	868
Charitable activities		11,131	4,711,271		4,722,402	3,662,110
Total income		33,462	4,711,271	28,235	4,772,968	13,837,888
Expenditure on:						
Charitable activities			5,326,686	234,217	5,560,903	4,512,706
Total expenditure			5,326,686	234,217	5,560,903	4,512,706
Net movement in funds before other recognised gains/(losses)		33,462	(615,415)	(205,982)	(787,935)	9,325,182
Other recognised gains/(losses):						
Actuarial gains/(losses) on defined benefit pension schemes	23	3,215,810			3,215,810	(560,000)
Net movement in funds		3,249,272	(615,415)	(205,982)	2,427,875	8,765,182

#### (A company limited by guarantee)

#### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Restricted fixed asset funds 2022 £	Total funds 2022 £	As restated Total funds 2021 £
Reconciliation of funds:						
Total funds brought forward		108,807	(2,546,632)	10,138,695	7,700,870	(1,064,312)
Net movement in funds		3,249,272	(615,415)	(205,982)	2,427,875	8,765,182
Total funds carried forward	17	3,358,079	(3,162,047)	9,932,713	10,128,745	7,700,870

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 31 to 51 form part of these financial statements.

(A company limited by guarantee) REGISTERED NUMBER: 08872579

#### BALANCE SHEET AS AT 31 AUGUST 2022

	Note		2022 £		As restated 2021 £
Fixed assets	Note		L		L
Tangible assets	13		9,864,754		10,032,326
Current assets					
Debtors	14	740,500		1,271,400	
Cash at bank and in hand		1,116,892		265,577	
		1,857,392		1,536,977	
Creditors: amounts falling due within one year	15	(1,564,401)		(1,391,433)	
Net current assets			292,991		145,544
Total assets less current liabilities			10,157,745		10,177,870
Defined benefit pension scheme liability	23		(29,000)		(2,477,000)
Total net assets			10,128,745		7,700,870
Funds of the academy					
Restricted funds:					
Fixed asset funds	17	9,932,713		10,138,695	
Restricted income funds	17	82,763		(69,632)	
Restricted funds	17	10,015,476		10,069,063	
Pension reserve	17	(29,000)		(2,477,000)	
Total restricted funds	17		9,986,476		7,592,063
Unrestricted income funds	17		142,269		108,807
Total funds			10,128,745		7,700,870

The financial statements on pages 27 to 51 were approved and authorised for issue by the Governors and are signed on their behalf, by:

L Anker Chair of Governors Date: 12/22/2022

The notes on pages 31 to 51 form part of these financial statements.

## (A company limited by guarantee)

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2022

Cash flows from operating activities	Note	<b>2022</b> £	As restated 2021 £
Net cash provided by/(used in) operating activities	19	889,726	(393,679)
Cash flows from investing activities	20	(38,411)	(91,601)
Change in cash and cash equivalents in the year		851,315	(485,280)
Cash and cash equivalents at the beginning of the year		265,577	750,857
Cash and cash equivalents at the end of the year	21, 22	1,116,892	265,577

The notes on pages 31 to 51 form part of these financial statements

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

#### **1.1** Basis of preparation of financial statements

The financial statements of the academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2021 to 2022 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Forest Bridge School Ltd meets the definition of a public benefit entity under FRS 102.

#### 1.2 Going concern

The Governors assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

## 1.4 Taxation

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1. Accounting policies (continued)

#### 1.5 Income

All incoming resources are recognised when the academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

#### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### Charitable activities

These are costs incurred on the academy's educational operations, including support costs and costs relating to the governance of the academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1. Accounting policies (continued)

#### 1.7 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Depreciation is provided on the following bases:

Freehold property	- 50 years straight line
Short-term leasehold property	- 3 years straight line
Furniture and fixtures	- 10% straight line
Computer equipment	- 25% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

#### 1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1. Accounting policies (continued)

#### 1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

#### 1.12 Financial instruments

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment.

#### 1.13 Pensions

The academy operates a defined contribution pension scheme and the pension charge represents the amounts payable by the academy to the fund in respect of the year.

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### **Local Government Pension Scheme**

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2022. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Depreciation

Tangible fixed assets are depreciated over their useful lives taking into account residual values where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. Residual value assessments consider issues such as the remaining life of the asset and projected disposal values.

#### 3. Income from donations and capital grants

	Unrestricted funds 2022 £	Restricted fixed asset funds 2022 £	Total funds 2022 £	As restated Total funds 2021 £
Donations Capital grants	18,539	28,235	18,539 28,235	10,077,904 95,596
	18,539	28,235	46,774	10,173,500
Total 2021 as restated	56,087	10,117,413	10,173,500	

Included in donations is a land and buildings figure of £nil (2021: £9,918,867).

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

# 4. Funding for the academy's educational operations

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	As restated Total funds 2021 £
DfE/ESFA grants				
General Annual Grant (GAG)		960,000	960,000	724,697
Other DfE/ESFA grants				
Pupil Premium		15,331	15,331	27,555
UIFSM		4,556	4,556	
Other DfE Group grants		94,985	94,985	90,245
			1,074,872	842,497
Other Government grants			1,07 4,07 2	042,401
Local Authority		3,636,399	3,636,399	2,776,615
		3,636,399	3,636,399	2,776,615
Other income from the academy's				
educational operations	11,131		11,131	668
COVID-19 additional funding (DfE/ESFA)				10 000
Covid grant income				42,330
				42,330
	11,131	4,711,271	4,722,402	3,662,110
	11,131	4,711,271	4,722,402	3,662,110
Total 2021 as restated		3,662,110	3,662,110	

# 5. Income from other trading activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Letting income	3,660	3,660	1,410
Total 2021	1,410	1,410	

# (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

## 6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income	132	132	868
Total 2021	868	868	

# 7. Expenditure

	Staff Costs 2022 £	Premises 2022 £	Other 2022 £	Total 2022 £	Total 2021 £
Academy's educational operations:					
Direct costs	752,109		260,300	1,012,409	796,772
Support costs	3,912,641	133,347	502,506	4,548,494	3,695,934
	4,664,750	133,347	762,806	5,560,903	4,492,706
Total 2021	3,779,960	232,780	479,966	4,492,706	

## (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

## 8. Analysis of expenditure by activities

	Direct costs 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Charitable activities	1,012,409	4,548,494	5,560,903	4,492,706
Total 2021	796,772	3,695,934	4,492,706	

# Analysis of support costs

	Total funds 2022 £	Total funds 2021 £
Pension finance costs	40,000	
Staff costs	3,912,641	3,151,611
Depreciation	234,217	130,301
Technology costs	25,138	31,874
Premises costs	120,673	120,125
Premises maintenance	12,674	22,404
Governance costs	29,228	18,786
Transport costs	11,090	3,519
Recruitment and support		5,105
Bank charges	736	(3,907)
Catering costs	13,381	3,668
Other support costs	148,716	212,448
	4,548,494	3,695,934

### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

# 9. Net income/(expenditure)

Net income/(expenditure) for the year includes:

	2022 £	2021 £
Depreciation of tangible fixed assets Fees paid to auditors for:	234,217	130,301
- audit - other services	12,515 1,750	8,050 2,165

## 10. Staff

#### a. Staff costs

Staff costs during the year were as follows:

	<b>2022</b> £	2021 £
Wages and salaries	2,416,496	2,226,748
Social security costs	226,814	204,961
Pension costs	1,200,574	923,470
	3,843,884	3,355,179
Agency staff costs	820,866	424,781
	4,664,750	3,779,960

### b. Staff numbers

The average number of persons employed by the academy during the year was as follows:

	2022 No.	2021 No.
Teachers	14	11
Educational support	66	78
Administration and support	8	7
Managemen	5	7
	93	103

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 10. Staff (continued)

### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022 No.	2021 No.
In the band £60,001 - £70,000		1
In the band £70,001 - £80,000	1	1
In the band £100,001 - £110,000		1
In the band £110,001- £,120,000	1	

#### d. Key management personnel

The key management personnel of the academy comprise the Governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy was £451,745 (2021: £525,962).

#### 11. Governors' remuneration

One or more Governors has been paid remuneration or has received other benefits from an employment with the academy. The principal and other staff Governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Governors' remuneration and other benefits was as follows:

		2022	2021
		£	£
E Farnden	Remuneration	95,000 - 100,000	95,000 - 100,000
	Pension contributions paid	15,000 - 20,000	20,000 - 25,000
S Seymour	Remuneration	0 - 5,000	30,000 - 35,000
-	Pension contributions paid	0 - 5,000	0 - 5,000

During the year ended 31 August 2022, no Governor expenses have been incurred (2021 - £NIL).

### 12. Governors' and Officers' insurance

The academy has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Governors and officers indemnity element from the overall cost of the RPA scheme membership.

# (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

# 13. Tangible fixed assets

	Freehold property £	Furniture and fixtures ${}_{\rm f}$	Computer equipment £	Total £
Cost or valuation				
At 1 September 2021	9,918,867	128,920	131,301	10,179,088
Additions		27,714	38,931	66,645
At 31 August 2022	9,918,867	156,634	170,232	10,245,733
Depreciation				
At 1 September 2021	93,011	25,078	28,673	146,762
Charge for the year	186,021	14,345	33,851	234,217
At 31 August 2022	279,032	39,423	62,524	380,979
Net book value				
At 31 August 2022	9,639,835	117,211	107,708	9,864,754
At 31 August 2021	9,825,856	103,842	102,628	10,032,326

## 14. Debtors

	2022 £	As restated 2021 £
Due after more than one year		
Prepayments and accrued income	5,000	
	5,000	
Trade debtors	520,449	1,101,005
VAT recoverable	103,845	134,415
Other debtors	106,665	12,537
Prepayments and accrued income	4,541	23,443
	740,500	1,271,400

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

### 15. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	60,691	38,884
Other taxation and social security	54,861	114,113
Other creditors	17,839	39,232
Accruals and deferred income	1,431,010	1,199,204
	1,564,401	1,391,433
	<b>2022</b> £	2021 £
Deferred income at 1 September 2021	1,177,746	960,915
Resources deferred during the year	1,336,466	1,177,746
Amounts released from previous periods	(1,177,746)	(960,915)
Deferred income at 31 August 2022	1,336,466	1,177,746

The 2022 deferred income represents grants from Local Authorities relating to the 2022/23 academic year.

#### 16. Prior year adjustments

During the year a prior year adjustment has been made as it was identified that monies in respect of prior year debtors were received before the year end. As a result prior year debtors and incoming resources were overstated.

The impact of this adjustment is to reduce both Trade debtors and incoming resources in the prior year by £291,729. This has ultimately then reduced the restricted general fund brought forward by £291,729

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

## 17. Statement of funds

	As Restated Balance at 1 September 2021 £	Income £	Expenditure $\pounds$	Gains/ (Losses) £	Balance at 31 August 2022 £
Unrestricted funds					
General funds	108,807	33,462			142,269
Restricted general funds					
GAG	(69,632)	960,000	(807,605)		82,763
Other DFE/ ESFA grants		114,872	(114,872)		
Local authority		3,636,399	(3,636,399)		
Pension reserve	(2,477,000)		(767,810)	3,215,810	(29,000)
	(2,546,632)	4,711,271	(5,326,686)	3,215,810	53,763
Restricted fixed asset funds					
DFE capital grants	116,878	28,235	(48,196)		96,917
Donated FA - LA	10,021,817		(186,021)		9,835,796
	10,138,695	28,235	(234,217)		9,932,713
Total Restricted funds	7,592,063	4,739,506	(5,560,903)	3,215,810	9,986,476
Total funds	7,700,870	4,772,968	(5,560,903)	3,215,810	10,128,745

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) represents the core funding for the educational activities of the school that has been provided to the academy via the Education & Skills Funding Agency by the Department for Education. The General Annual Grant fund has been set up because the GAG must be used for normal running costs of the academy.

Local authority income represents amounts received as top-up funding for pupils.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

## 17. Statement of funds (continued)

The Local Government Pension Scheme deficit fund has been created to separately identify the pension deficit and through which all the pension scheme movements are recognised. The pension liability has not crystallised and the trustees do not need to designate any of their existing funds to meet future pension commitments. Parliament, at the request of the Secretary of State for Education, has guaranteed that in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Capital grants represent amounts received from the ESFA for the use of purchasing fixtures and fitting for the academy.

Comparative information in respect of the preceding year is as follows:

Unrestricted funds	Balance at 1 September 2020 £	As restated Income £	As restated Expenditure £	Transfers in/out £	Gains/ (Losses) £	As restated Balance at 31 August 2021 £
General funds	50,442	58,365				108,807
Restricted general funds						
GAG Other DFE/	177,898	767,027	(928,852)	(85,705)		(69,632)
ESFA grants		117,800	(117,800)			
Local authority		2,776,615	(2,776,615)			
Other		668	(668)			
Pension reserve	(1,411,000)		(506,000)		(560,000)	(2,477,000)
	(1,233,102)	3,662,110	(4,329,935)	(85,705)	(560,000)	(2,546,632)
Restricted fixed asset funds DFE capital						
grants	118,348	57,718	(144,893)	85,705		116,878
Donated FA - LA Other DfE		10,021,817				10,021,817
capital grants		37,878	(37,878)			
	118,348	10,117,413	(182,771)	85,705		10,138,695
Total Restricted funds	(1,114,754)	13,779,523	(4,512,706)		(560,000)	7,592,063

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

### 17. Statement of funds (continued)

Total funds	(1,064,312)	13,837,888	(4,512,706)	(560,000)	7,700,870
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### 18. Analysis of net assets between funds

### Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Restricted fixed asset funds 2022 £	Total funds 2022 £
Tangible fixed assets	1		9,864,753	9,864,754
Debtors due after more than one year	5,000			5,000
Current assets	137,268	1,647,164	67,960	1,852,392
Creditors due within one year		(1,564,401)		(1,564,401)
Provisions for liabilities and charges		(29,000)		(29,000)
Total As restated	142,269	53,763	9,932,713	10,128,745

### Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	As restated Restricted funds 2021 £	Restricted fixed asset funds 2021 £	Total funds 2021 £
Tangible fixed assets			10,032,326	10,032,326
Current assets	108,807	1,321,801	106,369	1,536,977
Creditors due within one year		(1,391,433)		(1,391,433)
Provisions for liabilities and charges		(2,477,000)		(2,477,000)
Total As restated	108,807	(2,546,632)	10,138,695	7,700,870

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(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

# 19. Reconciliation of net (expenditure)/income to net cash flow from operating activities

	<b>2022</b> £	2021 £
Net (expenditure)/income for the year (as per Statement of financial activities)	(787,935)	9,325,182
Adjustments for:		
Depreciation	234,217	130,301
Capital grants from DfE and other capital income	(28,235)	(95,596)
Defined benefit pension scheme cost less contributions payable	726,810	486,000
Defined benefit pension scheme finance cost	41,000	20,000
Decrease/(increase) in debtors	530,900	(639,789)
Increase in creditors	172,969	246,620
Loss on disposal of tangible fixed assets		52,470
Assets donated from Local Authority		(9,918,867)
Net cash provided by/(used in) operating activities	889,726	(393,679)
Cash flows from investing activities		
	<b>2022</b> £	2021 £
Purchase of tangible fixed assets	(66,646)	~ (187,197)
Capital grants from DfE Group	28,235	95,596
Net cash used in investing activities	(38,411)	(91,601)
Analysis of cash and cash equivalents		
	2022 £	2021 £
	2	2

Cash in hand and at bank	1,116,892	265,577
Total cash and cash equivalents	1,116,892	265,577

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 22. Analysis of changes in net debt

	At1 September 2021 £	Cash flows ${}_{\rm \pounds}$	At 31 August2022 £
Cash at bank and in hand	265,577	851,315	1,116,892
	265,577	851,315	1,116,892

#### 23. Pension commitments

The academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by The Royal County of Berkshire Pension Fund. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 23. Pension commitments (continued)

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £117,478 (2021 - £83,592).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trusteeadministered funds. The total contribution made for the year ended 31 August 2022 was £429,000 (2021 -£392,000), of which employer's contributions totalled £325,000 (2021 - £302,000) and employees' contributions totalled £ 104,000 (2021 - £90,000). The agreed contribution rates for future years are 20.6 to 21.6 per cent for employers and 5.5 to 12.5 per cent for employees.

As described in note the LGPS obligation relates to the employees of the academy, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the academy at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

### 23. Pension commitments (continued)

#### **Principal actuarial assumptions**

	2022	2021
	%	%
Rate of increase in salaries	3.90	3.85
Rate of increase for pensions in payment/inflation	2.90	2.85
Discount rate for scheme liabilities	4.20	1.70

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2022 Years	2021 Years
Retiring today		
Males	21.0	21.3
Females	23.8	24.0
Retiring in 20 years		
Males	22.3	22.6
Females	25.3	25.4

### Share of scheme assets

The academy's share of the assets in the scheme was:

	At 31	At 31 August
	August 2022	2021
	£	£
Equities	1,141,000	684,000
Corporate bonds	282,000	200,000
Property	244,000	132,000
Cash and other liquid assets	31,000	23,000
Other	127,000	82,000
Total market value of assets	1,825,000	1,121,000

The actual return on scheme assets was £93,000 (2021 - £99,000).

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

## 23. Pension commitments (continued)

The amounts recognised in the Statement of Financial Activities are as follows:

	<b>2022</b> £	2021 £
Current service cost	(1,052,000)	(787,000)
Interest income	(40,000)	14,000
Interest cost		(34,000)
Administrative expenses		(1,000)
Total amount recognised in the Statement of Financial Activities	(1,092,000)	(808,000)
Changes in the present value of the defined benefit obligations were as follows		
	<b>2022</b> £	2021 £
At 1 September	3,598,000	2,048,000
Current service cost	1,052,000	787,000
Interest cost		34,000
Employee contributions	104,000	90,000
Actuarial (gains)/losses	(3,146,810)	645,000
Benefits paid	183,000	(6,000)
At 31 August	1,790,190	3,598,000

Changes in the fair value of the academy's share of scheme assets were as follows:

	2022 £	2021 £
At 1 September	1,121,000	637,000
Expected return on assets	24,000	14,000
Actuarial gains	69,000	85,000
Employer contributions	325,000	302,000
Employee contributions	104,000	90,000
Benefits paid	183,000	(6,000)
Administration expenses	(1,000)	(1,000)
At 31 August	1,825,000	1,121,000

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 24. Operating lease commitments

At 31 August 2022 the academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

2022 £	2021 £
Not later than 1 year 10,596	5,616
Later than 1 year and not later than 5 years18,299	5,616
28,895	11,232

#### 25. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 26. Related party transactions

Owing to the nature of the academy and the composition of the Board of Governors being drawn from local public and private sector organisations, transactions may take place with organisations in which the governors have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the requirements of the academy's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account, other than certain governors' remuneration and expenses already disclosed in note 11.

### 27. Controlling party

The ultimate controlling party is that of its governors as detailed on page 1 of the financial statements.

#### 28. Contingent liabilities

There are no contingent liabilities that require disclosure in the financial statements.